



Author/Date

Chicago Manual of Style (CMOS) follows two distinct forms, Notes/Bibliography and Author/Date. This quick guide focuses on CMOS Author/Date style.

Journal Article

For one author, it is Last Name, First Name. For subsequent authors, list First Name Last Name.

For newspapers and magazines, see additional information on page 2.

Author Last Name, First Name. Year. "Title of the Article." *Journal Name*
Volume number, issue number (Month or Season): page numbers. URL.

Allow for a hanging indent by making the first line of your reference line up with the left margin and each line after will be indented one-half inch.

If the month or season is not given, put the issue number in parentheses. When only the issue number is given, it can be offset by commas.

For electronic journal articles and other web sources, DOIs (Digital Object Identifiers) are preferred to URLs. DOIs are to be prefaced with the letters "doi" and a colon. If you must use a URL, look for the "stable" version assigned by the journal.

Kirsch, Helen, and Christian Welzel. 2019. "Democracy Misunderstood: Authoritarian Notions of Democracy Around the Globe." *Social Forces* 98 (1): 59-92. doi:10.1093/sf/soy114.

Book

Author Last Name, First Name. Year. *Title of Book*. Place of Publication: Publisher.

If the book has more than one author, list them in the order they are listed on the book. The first author should be listed using the last name, first name (as shown), while additional authors up to four should be listed using their first name then last

Include city. See additional rules on page two.

Oluo, Ijeoma. 2018. *So You Want to Talk About Race*. First edition. New York, NY: Seal Press: Hachette Book Group.

Website

Author Last Name, First Name. Year. "Title of the Page." Accessed Date. URL.

For a source that does not list a date of publication, use n.d. (for "no date") in place of the year and include an access date.

If the page contains a Last Modified date, include this date instead of accessed date.

Make sure the URL takes the user directly to the content being cited, not the main page of the website. If there is a PDF being cited, link directly to the PDF.

Lawson, Kimberly. 2018. "Why Seeing Yourself Represented on Screen is so Important." Accessed on July 27, 2020. https://www.vice.com/en_us/article/zmwq3x/why-diversity-on-screen-is-important-black-panther.



In-Text Citations

When citing works in the body of a research paper, it is important to include the author(s) last name and page number where the direct quote from the source can be found. Here are some examples:

- According to Vasquez, "...were the biggest challenges" (2003, 57).
- ...described in a recent report (Velasquez 2003, 115).
- "...as noted in the findings" (Jackson et al. 2003, 42).
- Kendi's *How to Be an Antiracist* examines the impact of (2019).

Additional Rules

Two to three authors	Include all author last names in the order they appear on the source. Only the first listed name is inverted on reference list. See page one article example.
Four or more authors	Include all names on references page, but in-text, only include the first listed author's last name followed by "et al." (not italicized) with the year.
Newspapers and Magazines	Capitalize article titles, publication names, and all other major words. Include full date after publication in addition to the year after the author's name. Ex. Pai, Tanya. 2017. "The Squishy, Sugary History of Peeps." <i>Vox</i> , April 11, 2017. http://www.vox.com/culture/2017/4/11/15209084/peeps-easter .
Place of Publication	When citing books, include the city where the publisher's main offices are located. Ex: New York: Macmillan, 1980. If two cities are listed, use the city listed first. It is allowed, but not necessary to use both. If the place of publication is not well known, abbreviate the state, region, or country. When the place of publication is not listed and cannot be determined, N.p. (no place) may be substituted for the missing information.

Listing Sources at the End of Your Paper (References)

At the end of your project on a separate page, all sources need to be listed alphabetically by author's last name. Always indent the second and subsequent lines of your citation for each source. Two blank lines should follow after the 'References' title and one blank line should separate each citation.

CMOS Additional Resources

This guide is meant to be a basic overview of CMOS citations. For additional formats and examples, please consult the full Chicago Manual of Style or additional resources below. Copies are located at the Pollak Library Research Center and Circulation Desks.

[Purdue Online Writing Lab \(OWL\) - CMOS](#)
[Author/Date Sample Paper](#)
[Chicago Manual of Style Website](#)

[Pollak Library CMOS Citation Guide](#)
[Pollak Library Get Help or Research Center](#)